



Incident, Accident and Near-Miss Register

Note if the Incident is a Notifiable Occurrence call SafeWork NSW on 131126

Date	Time	Name of person involved	Name of person reporting	Location incident occurred	Describe Incident/Near Miss	Describe Injuries sustained	Describe damage to building/vehicle or equipment	Action taken First aid, ambulance etc	Was this reported to Church Offices?	Investigation, mitigation and follow-up
