



Annual Compliance Statement

This statement is made by
Session Clerk for and on behalf of

holding the position of

The Session has considered its' compliance with the Breaking the Silence Policy and Procedures relating to the responsibilities of Sessions generally for governance, leadership and culture, and in particular:

No.	Breaking the Silence requirement - Please tick:	Yes	No	N/A
1	Our pastoral charge has a copy of the latest edition of Breaking the Silence OR all the members of Session know how to access it online.	☐	☐	☐
2	Session has reviewed the most recent edition of the BTS Code of Conduct within the last 12 months and if any changes made to Point 11 to meet the needs of the pastoral charge they were sent to the CPU.	☐	☐	☐
3	Copies of the "Our Policy", "Code of Conduct", "Speak Out Seek Help" brochures (current edition) are readily available to everyone in the church.	☐	☐	☐
4	The BTS poster showing contact details (current edition) is prominently displayed in each centre of the pastoral charge.	☐	☐	☐
5	The following children's posters displayed in an appropriate place where they are visible to children: - I'm worried about my friend - My feelings matter - I don't have to keep a secret that makes me feel scared - Listen to me when I speak - I have an idea	☐	☐	☐
6	Spaces used for ministry to children and young people have been assessed for safety, for example activities clearly visible to allow for good supervision.	☐	☐	☐
7	Session has ensured that all ministries involving children and young people have a minimum number of 2 adult leaders and adequate number of leaders to provide supervision as required under BTS.	☐	☐	☐



8	Session is aware and has put appropriate child safe measures in place for children and young people who participate in session approved ministry activities that are not within their own family or a group setting .	☐	☐	☐
9	Session has ensured that any form of digital communication with children and young people regarding church activities is safe.	☐	☐	☐
10	All records are stored in line with BTS policy.	☐	☐	☐
11	Any Session approved camps for children and young people comply with the BTS camping requirements.	☐	☐	☐
12	Session has considered whether there are any children or young people from Aboriginal and Torres Strait Islander background, with disability, or from culturally and linguistically diverse backgrounds in the church. If there are, they have taken steps to adapt and respond to the diverse needs of these children to actively encourage them to participate.	☐	☐	☐
13	All ministers, home missionaries, deaconesses, licentiates, elders, paid employees, church workers whether paid or volunteers and all those working with children and young people have completed the required BTS training for their role.	☐	☐	☐
14	The Session followed the BTS child-related employment process (for employees and volunteers) set out in BTS and on the website for all people newly appointed into a child-related position.	☐	☐	☐
15	There is a Session minute from the past 12 months that shows all persons appointed to roles that work with children and young people.	☐	☐	☐
16	A job description has been provided to all those working directly with children and young people (excluding elders, ministers, licentiates, deaconesses or home missionaries).	☐	☐	☐
17	A copy of "Our Policy" and "Code of Conduct" (current edition) has been provided to all those working directly with children and young people.	☐	☐	☐
18	All those working with children and young people been given a copy of the BTS Info Sheet: Giving a Voice to Children and Young People.	☐	☐	☐
19	All young helpers (aged 12-17) working with children or young people have completed the Young Helper Agreement.	☐	☐	☐



20	All ministers, home missionaries, deaconesses, licentiates, elders, paid employees, church workers whether paid or volunteers and all those working with children and young people have a current Working with Children Check which has been verified by the CPU.	☐	☐	☐
21	All SRE teachers have current training (BTS and SRE accreditation training).	☐	☐	☐
22	All SRE teachers have an up-to-date authorisation through the CPU.	☐	☐	☐
23	All SRE teachers are using one of the limited list of authorised curricula.	☐	☐	☐
24	An annual letter of authority for a local arrangement has been completed by the Session for any SRE teachers who are not part of their pastoral charge.	☐	☐	☐
25	All breaches of the BTS Code of Conduct have been reported to the CPU.	☐	☐	☐
26	All allegations of abuse have been reported to the CPU.	☐	☐	☐
27	Session has spoken to the CPU about a safety agreement and management plan for anyone in the pastoral charge that would be considered to be a person of concern as defined in BTS.	☐	☐	☐
28	Session has nominated and recorded in the minutes a person to be the Breaking the Silence representative each year to ensure that all Breaking the Silence matters are kept up to date, or this managed by the Session Clerk	☐	☐	☐

1. I have the full authority of the Session to make this statement.
2. All other members of the Session support the making of this attestation statement on its behalf.

Signed,

Session Clerk